

MINUTES

Coast Foundation Society (1974)

Wednesday, July 12, 2023 at 6:00 pm

1. The Chair called the meeting to order at 6:00 pm and welcomed participants.

Land Acknowledgement: *I'm Anil Singh, Chair of the Coast Foundation Society Board of Directors. I would like to begin by acknowledging that the land on which we all are gathering is the unceded territories of the Coast Salish Peoples, including Tsleil-Waututh (sail-wha-tooth), Skwxwú7mesh-ulh Temíxw (Squamish), Stó:lo (staw-lo), Stz'uminus (sha-main-us), Musqueam (mus-kwee-um), scəwaθenaʔ təməxʷ (Tsawwassen) (tsa-wahsen), Kwikwetlem (kwee-kwet-lum), Qayqayt (key-kite), sqəcīyàʔ təməxʷ (Katzie) (kat-zee), and Kwantlen Nations..*

2. Board Secretary, Wendy Harris, explained the meeting procedures.

At this time, we have quorum for tonight's meeting.

Voting on resolutions is by use of polling feature in Zoom. When a resolution requires approval, it will appear on your screen. You can either approve the resolution by voting 'yes' or vote against approval by voting 'no'.

Attendees' microphones will be put on mute to lessen any background noise. If you would like to ask a question, you can take yourself off mute by clicking the microphone icon on the bottom left of your screen. You can also use the 'reactions' button at the bottom right of your screen to raise a virtual hand. You can also type your question using the 'chat' button on the bottom-middle of your screen.

3. *The first order of business is the adoption of today's agenda.*

Motion

It was moved and seconded:

That the membership approves the July 12, 2023 Annual General Meeting agenda as presented.

Carried (Unopposed)

4. Chair's Report

The Chair spoke to governance highlights for the year. A copy of the Chair's comments are in the [2022-2023 Coast Mental Health Annual Report](#) available on the Coast Mental Health website.

5. CEO's Report

The CEO presented highlights of the programs and operations of the Society in the last year. A copy of the presentation is available on file.

6. Minutes of the 2022 Annual General Meeting

Motion

It was moved and seconded:

That the membership approve the July 6, 2022 Annual General Meeting minutes as

presented.

Carried (Unopposed)

7. Nomination Committee's Report

The Board Secretary presented the Nomination Committee's report included with the agenda package.

Motion

It was moved and seconded:

That the membership approves the Nominations Report and recommended elections be accepted as presented.

Carried (Unopposed)

8. 2022/2023 Auditors Report and Financial Statements for the Fiscal Year Ending March 31, 2023.

The Treasurer presented the Auditors Report and Financial Statements.

- The financial statements cover the period between April 1, 2022 through to March 31, 2023 and have been reviewed by the Board prior to presentation today.
- The auditors' opinion on the financial statements is unqualified, and reports that the financial statements are in accordance with Canadian generally-accepted accounting standards for not-for-profit organizations.
- The Treasurer thanked Valerie Martin, Coast's CFO, and the entire Accounting Department at Coast, for all their hard work during 2022-23.

Motion

It was moved and seconded:

That the membership accepts the fiscal year 2022/2023 Audited Financial Statements as presented.

Carried (Unopposed)

9. Appointment of Auditors for Fiscal Year 2023/2024

The Treasurer spoke to the auditor appointment:

- Coast's policy requires that at each annual general meeting the Society shall appoint an auditor to hold office until they are re-appointed or the successor is appointed at the next annual general meeting.
- At least every five years, the Board reviews the engagement of the external auditor to ensure the organization is receiving good service and value. This review took place in the Fall of 2022 with KPMG selected as the successful proponent.

Motion

It was moved and seconded:

That the accounting firm of KPMG be appointed as the Society's auditors for the fiscal year 2023/2024.

Carried (Unopposed)

10. Carma Rogers Awards

Renay Bajkay, Executive Director of Program Services, presented the Carma Rogers Awards.

- The Carma Rogers Client Recognition Award is named after a very special member of Coast's community who passed away in 2000.
- Carma is remembered as a dear friend at the Coast Mental Health Resource Centre and as a tenant at Hooper Apartments. Most of all, Carma is recognized for her talent and the colourful and dramatic artwork that she so prolifically produced. Since 1994, Carma was instrumental in the development of the art program at the Resource Centre. After her passing, the Art Room at the Mental Health Resource Centre has been dedicated to Carma in tribute to her passion for teaching and supporting members in their artistic expressions.
- It is Carma's spirit of passion and creativity, of service to others and contribution to Coast community, of perseverance and self-determination, of thoughtfulness and caring for other Coast members which is being recognized through this Award.

List of recipients:

	<u>Name</u>	<u>Program</u>
1	Aaron Waardenburg	Coast Cognitive Remediation Program
2	Frank Kuerbis	Nair Place
3	Kimberley Ross	Easter Seals House
4	Jonathan Lapatak	Pacific Coast Apartments
5	Brian Simpson	Garibaldi Ridge
6	Brent Bonnet	SIL-D – Supported Housing
7	Victoria Rzeczycki	Ananda
8	Fong Ly	Transitional Employment Program
9	Simon Agostino	Clubhouse
10	Mateo Light	Young Adult Program
11	Cassandra Gonzales	Watson House
12	Makeba Jones	SIL- Seymour Place
13	Maria Hesse	Coastview
14	David Griffiths	Forglen House
15	Daniel Francis	SIL F – Supported Housing
16	Michael Coffey	Peer Support
17	Vincent Picard	Doug Story
18	Mary Chiu	Camille House
19	Christopher Ward	Coast West
20	Jeffrey Sharman	Coast Eagle
21	Maisse Lam	Chester House
22	Anita Smith	Satellite Supported Housing

23	David Bennett	Resource Centre
24	Tak Yat Ngai (Peter)	Shaw Place

A framed award certificate and gift certificate will be forwarded to the recipients.

11. Questions on Chair's and Executive Director's Report – suggestions to the Board

No questions were received on the reports.

The Chair informed attendees that any suggestions to the board for the upcoming year can be emailed to boardofdirectors@coastmentalhealth.com.

The meeting was adjourned at 6:32 pm.

DRAFT

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Attendance – virtual via Zoom:

Coast Foundation Society Members	Coast Mental Health Foundation Board Members	Coast Mental Health Staff and excluded	Coast Mental Health Foundation Staff
Shurli Channe	Laura Edwards	Alex Northey	Sophie Kelk
Greg Shea		Taylor Neufeld	Isabela Zabava
Stefanie Klassen		Rick Manhas	
Pat Ryan		Shaw Place site	
Harry Gray		Cynthia Leighton	
Anil Singh		Nateghi Nastaran	
Wendy Harris		Wendy Malhoney	
Steve Butz		Sean Ryan	
Benita Loughlin		Genny Magnolia	
Krista Blaikie		May Yip	
		Chester House site	
		Alouette Heights site – Lindsay Pinheiro	
		Navdeep Kaur	
		Arena Chan - KPMG	
		Sharla Drebit	
		Justin Hachlaf	
		Hida Shokri	
		Tiffany Sayers	
		Benjamin Sibanda	
		John Omuederiaye	
		Ian Forrester	
		Donna McKenna	
		Ian Forrester	
		Jeff Plamadon	
		Jason Payne	
		Diana Garcia	
		Renay Bajkay	
		Gunette Dhothar	
		Sean O'Keefe	
		Eric Kim	
		Susan Hancock	
		Natalie Dias	
		Tracy Rapanos	
		Beata Zaleska	
		Edward Tang	
		Rolly Catapia	
		Easter Seals Site	