

# MINUTES

## **Timbergrove Community Advisory Committee**

August 9, 2011

6:00 p.m. – 8:00 p.m.

Timbergrove Apartments (13922 - 101 Avenue, Surrey, BC).

Meeting called by Darrell Burnham, Executive Director, Coast Mental Health

1. Assemble and Building Tour
  - Darrell Burnham led the attendees on a tour of the building.
2. Approval of Previous Minutes
  - Minutes were approved.
3. Confirmation of Membership list and contact information
  - Attendees signed in and the contact list will be updated to reflect any new members.
4. Update on the Fraser Health authority Partnerships (CMH)
  - Richard Wiklo (Fraser Health) introduced Susan Sitter (Fraser Health) who along with Bev Hayward, will be the on-site Nurse/Case Managers involved with Timbergrove. Susan expects up to 4 days per week of involvement from their Mental Health/Nurse team. Rudy discussed the comprehensive tenant selection process. About ten people have been selected to date. Next step for BC Housing is to meet with the service providers group to further develop the selection criteria. Some criteria discussed included: priority for Surrey residents, prohibition on drug use, minimum age of 50 (unless has a disability), and acceptance of a Behaviour Agreement. A brief discussion on security and limiting overnight visitors took place. It was noted that Timbergrove will be a 24-hour/day 7 day/week staffed facility utilizing both Coast Mental Health and Fraser Health staff. Further, this is a supportive housing facility; programs will be in place to keep tenants involved with various activities.
5. Project Status Report (City Space Consulting CSC)
  - John Gauld gave an update on construction. Water problems slowed things down at beginning of project but things are moving quickly now. Despite delays, the project is coming together as planned.
6. Breezeway Property Line Fence and Tree Planting (CSC)
  - John Gauld confirmed that the contractor is working to take care of this issue as requested.
7. Completion Schedule and Building Commissioning (CSC/CMH)
  - John stated the construction completion date is planned for the end of first week of September. Coast will then begin setting up furniture, computer, communication systems and other equipment. Tenants will be gradually moved in over 5-6 weeks. Colleen (RCMP) will put together information packages for all tenants. Use of a community resource board/pamphlet rack was discussed.
8. Neighborhood Items
  - Jonquil (Surrey Urban Mission) has solicited donations across the country and they are coming in including quilts, other linens, dishes, cleaning supplies, televisions and some food items.
  - Holding a welcoming meet and greet/tour prior to official opening celebration was discussed.
  - The question of using security cameras was enquired and Coast replied that they will be used on site.

- Pets were discussed. Rudy Small (Coast) explained that a long discussion has been had about this and previous experience has led to the decision that there will be a “pet program” allowing for four units to have pets (cats or dogs only.) Should any issues arise, Fraser Health has agreed to handle any situation where someone cannot take care of their pet.
  - No roof patio/porch is being installed.
  - Access to the building will be by fob and RCMP will retain one.
9. Opening Celebration
- October 27<sup>th</sup> or 28<sup>th</sup> were suggested as opening celebration target dates. Politicians are expected to be in attendance.
10. Round Table Comments and Questions
- Colleen asked about rent and which utilities included. Rudy Small (Coast): Heat, hydro, laundry will be included in rent.
  - Jack: Breezeway looks forward to a positive relationship with Timbergrove.
11. Next Meeting and Adjournment
- The last week of September will be looked at for the next meeting. September 27<sup>th</sup> 5:00 p.m. was suggested, to be confirmed. The meeting adjourned at 7:45 p.m.