

Timber Grove Apartments-Community Advisory Committee Minutes of the Meeting held at the Surrey Urban Mission

DATE: May 20, 2010
TIME: 3.30pm- 5.00pm

Attendees: Darrell Burnham, Rudy Small, Rose Gardff, Jonquil Hallgate, Debbie Allinger, Darin Froese, John Gauld, Simon Wong, Josh Waltman, Darren Malcolm, Aileen Murphy, Richard Wiklo, Shehzan Nathoo (note taker)

Regrets: Tom Keenan, Colleen Staresina

ITEM #	DISCUSSION TOPIC	ACTION ASSIGNED TO:
	Introductions	
	This is the first CAC meeting for the Timber Grove Apartments. The role of the CAC members was outlined and discussed.	
	Review of the Agenda:-	
	<ul style="list-style-type: none">▪ To address the impact of dust and dirt (from clearing the forest) on neighboring residential buildings (for discussion under point 4:- Project over view and current project status)▪ To address times of the meeting as 3.30pm to 5.00pm is not convenient (for discussion under point 9:- Confirmation of future meeting times and locations)	
	Project Overview and Current Project Status:-	
	JG distributed building plans and outlined the project overview and project status:-	
	There is a MOU between the City of surrey and the Provincial government to respond to homelessness. The Timber Grove Apartments is a VANOC Modular housing Olympic legacy converted from the athletes' apartments in Whistler.	
	One unit will measure 11ft by 60 ft long.	
	This is a Triangular Property which features a natural landscape buffer. It is located 10.5 meters from the other home and is some what confined as the hydro lines are located on the east side of the building. Therefore construction will take place on the east side of the building. There will be less banging and excavation experienced as the modules will be lifted and placed on the foundation fairly easily. This will also minimize the number of trucks coming in on site.	

The Parking space was discussed and entrance to the building will be off 101 Avenue.

The fence is six inches within the property and the neighbor's home. A cedar hedge will be planted on the Timber grove site separating this Property and the neighbor's home.

Clean up during the construction will be done by Heather Brea, the general contractors. The City of Surrey requires that an erosion measure be put in place due to the tree felling.

Richard Park is the site Superintendent. Any concerns regarding the site should initially be directed to JG or CMH.

Construction is expected to start the following week, and the anticipated completion date is March 2011. The foundation will be laid around mid August 2010.

Construction will comply with City of Surrey hours (9am to 5pm five days a week and if things run behind schedule then work will be done over a 6 day week period.

Construction Schedule Summary:-

This was distributed and discussed

Timber Grove Resident Selection Advisory Committee Update:-

Residents will be selected by January 2011. Preliminary work on the selection process has already begun.

BC housing has a housing registry that lists basic data on applicants including demographics, disability and so on. Coast also does a second and third assessment, if necessary to determine if the applicant is suited to live in the area and community bases on a number of factors such as services available within the community, family in the area, community supports and so on. Referrals from other local agencies will also be considered and priority will be given to people currently residing in Surrey. Potential applicants will be channeled through BC Housing in order to maintain a database and an internal local applicant list will be in place by October 2010.

Potential applicants have to be 50 years or older, or meet the disability criteria, be a resident of Surrey. Residents will fall under the landlord tenancy act. This is not a housing first, low barrier housing model. Concerns were raised about residents and substance abuse, and problematic youth. Coast will deal with any problems on a case to case basis as they arise but as is the case with other apartments which Coast own or manage, this issue is quite seldom. The residents who will be moving in, as does the community, want to be successful and move forward in their

lives.

Staffing will consist of 24 hours staff coverage with building maintenance staff. Coast will assess the building operation on an ongoing basis, and adjust building management staff as needed for smooth operation of the building.

CAC Background, Expectations and Review of Draft Terms of Reference:-

The Purpose Statement was discussed by DB. Whilst the principal speaks to operations, it can also be used during the construction phase. Currently there are four members and more neighbor representation is needed. RS has contacted a number of local businesses and schools in the Community but they are not interested in being members.

Confirmation of Contact Information:-

An email distribution list will be circulated at the next meeting. Minutes of the meeting will be posted on the Coast website (www.coastmentalhealth.com), and emailed to everyone present in order to post on their bulletin boards if required.

Confirmation of Future Meeting Times and Locations:-

Meetings will be held every quarter at the Surrey Urban Mission, and the next meeting will be scheduled in September 2010 at 6pm. Once the building is open, regular meetings will be scheduled at the site.

Round Table Comments:-

It is likely that there will be a ground breaking ceremony in late August/ September 2010, where some government officials will be invited to, organized in partnership with BC Housing and CMH. Then there will be an official opening ceremony once the building opens.

AOB:-

From the RCMP perspective, it was noted that it was great to have a committee such as this in place where open dialogue is encouraged. The RCMP is available to provide assistance whenever necessary but at this point it seems like problems encountered will be minimal and that is very encouraging.
