

MINUTES

Dunbar Community Advisory Committee

October 6, 2011
Dunbar Site Office (3595 West 17th Avenue)
6:30 p.m. – 8:30 p.m.

Site Tour at 5.30pm

Meeting called by Darrell Burnham, Executive Director, Coast Mental Health

Present: Darrell Burnham, Renay Bajkay, Whitney Koehle, Geertje Boshma, Donald Lamb Sid Jongbloed, Marge Johnson, Susan Chapman, Anna Richley, Ted Hunt, Katherine Taylor, Doug Purdy, Ed Goldstrom, Rev Pitman Potter, Anil Singh, Abi Bond, Daniel Naundorf, David Tupper, Michael Kierszenblat, Shehzan Nathoo (note taker)

Apologies: - Robert Westendorp

1. 6:30 – 6:45 Introductions

2. 6:45 – 8.00 AGENDA ITEMS:- No additions

Approval of Previous minutes:- Approved

Construction Update

Occupancy of the building is scheduled for November 15th, but there maybe delays for up to two weeks due to indoor air quality testing and commissioning. Testing will be conducted on a floor to floor basis. Power and telephone poles had to be relocated due to issues with the driveway.

North Dunbar Gateway Project

There's been a lot of discussion on this issue. The cross walk posed a concern as it was dangerous where it was initially located, hence the change to the west side of the street. There have been some improvements to the side walk and street scapes in the area.

Program Update:-

- Status of Staff hiring:

The Program Coordinator has been in the job since 5 September, 2011 – dealing with programming, staff and

client selection. Frontline staff have been interviewed since 29 September, 2011 and will be complete within the week. There were good internal and external applications and it is anticipated that there will be a strong staff group in this program. Staff training is scheduled for November 7, 2011, for two weeks, prior to the clients moving into the building.

- Client Criteria

The client eligibility criteria have been developed for each of the partners and these are being used in the selection process for the tenanting of the building. These criteria are based on the OMP for this project. The general themes in the eligibility criteria are as follows:

- Connection to the Dunbar area
 - Not pose an unreasonable risk
 - Not be actively addicted to alcohol or illicit drugs
- Partner meetings regarding final selection for client admissions:

During the week of October 3, 2011, Coast met with St. Georges Society, Mental Health Housing Services (Vancouver Coastal), BC Housing and the Jewish Selection Committee to discuss the final lists of potential clients for Coast to interview and base client selection on. The client selection process will begin on October 7, 2011 and it is anticipated that this will be completed in a timely fashion

Tenant Selection Criteria

To be eligible for a Vancouver Coastal Health suite at Dunbar, a person must:-

- Be referred through Mental Health Housing Services
- Currently reside in the Dunbar, West Point Grey or Kitsilano area, or have origins in these communities.
- Have a diagnosed mental illness which they are receiving treatment for.
- Require and be willing to accept the supports which Dunbar offers including 24/7 staffing, medication administration and meal programs.
- Not pose an unreasonable, current risk to the health, wellbeing, or recovery to clients at Dunbar.
- Have a manageable degree of mental/physical health and behavioral stability.
- Not be actively addicted to alcohol or illicit drugs.

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- Have the basic skills for self-care. This includes maintaining an adequate standard of personal hygiene, being able to provide oneself with breakfast and lunch independently, and maintaining an acceptable level of cleanliness/hygiene in ones suite.
 - Should the referral require the medication support program, they must be willing to transfer to the Coast appointed Pharmacy.

To be eligible for a BC Housing suite at Dunbar, a person must:

- Be referred through BC Housing
- Currently reside in the Dunbar, West Point Grey or Kitsilano area, or have origins in these communities.
- Not pose an unreasonable, current risk to the health, wellbeing, or recovery to clients at Dunbar
- Have a manageable degree of mental/physical health and behavioral stability.
- Not be actively addicted to alcohol or illicit drugs.
- Have the basic skills for self-care. This includes maintaining an adequate standard of personal hygiene, being able to provide oneself with breakfast and lunch independently, and maintaining an acceptable level of cleanliness/hygiene in ones suite.
- Should the referral require the medication support program, they must be willing to transfer to the Coast appointed Pharmacy.

To be eligible for a Yaffa House Society/Jewish Community suite at Dunbar, a person must

- Be referred through the Jewish Community Resident Referral Committee.
- Be on the BC Housing Registry
- Currently reside in the Dunbar, West Point Grey or Kitsilano area, or have origins in these communities.
- Have a diagnosed mental illness which they are receiving treatment for.
- Be of Jewish heritage.
- Require and be willing to accept the supports which Dunbar offers including 24/7 staffing, medication administration and meal programs.
- Not pose an unreasonable, current risk to the health, wellbeing, or recovery to clients at Dunbar.
- Have a manageable degree of mental/physical health and behavioral stability.
- Not be actively addicted to alcohol or illicit drugs.
- Have the basic skills for self-care. This includes maintaining an adequate standard of personal hygiene, being able to provide oneself with breakfast and lunch independently, and maintaining an acceptable level of cleanliness/hygiene in ones suite.
- Should the referral require the medication support program, they must be willing to transfer to the

Coast appointed Pharmacy.

To be eligible for a St. George's Place Society suite at Dunbar, a person must:-

- Be referred through St. George's Place Society
- Be on the BC Housing Registry
- Require a wheelchair accessible suite.
- Require and be willing to accept the supports which Dunbar offers including 24/7 staffing, medication administration and meal programs.
- Not pose an unreasonable, current risk to the health, wellbeing, or recovery to clients at Dunbar.
- Have a manageable degree of mental/physical health and behavioral stability.
- Not be actively addicted to alcohol or illicit drugs.
- Have the basic skills for self-care. This includes maintaining an adequate standard of personal hygiene, being able to provide oneself with breakfast and lunch independently, and maintaining an acceptable level of cleanliness/hygiene in ones suite.
- Should the referral require the medication support program, they must be willing to transfer to the Coast appointed Pharmacy.
- Priority will be given to applicants currently residing in Vancouver and receiving home support and/or mental health support services, with preference to applicants who currently reside in the Dunbar, West Point Grey or Kitsilano area, or have origins in these communities.

Referral for Dunbar is through Vancouver Coastal Health Authority — Mental Health Housing Services, BC Housing, the Jewish Community Resident Referral Committee and St. George's Place Society.

Dunbar is operated in accordance with the BC Residential Tenancy Act.

The final decision on admission of clients is made by Coast

Tenant Welcome Supplies

Donations towards basic start-up supplies for residents (kitchen supplies, towels, toiletries, sheets, cleaning supplies etc) would be welcomed. Cheques could be sent to Coast Mental Health (indicating "Dunbar start-up supplies" in the memo line) and questions regarding this can be directed to Program Coordinator Whitney Koehle (whitneyk@coastmentalhealth.com) or phone at 604 488-4904. Supplies could also be donated to the Anglican Outreach program of the Neighborhood Ministry, who are organizing a donation drive. Contact neighbourhoodministry@gmail.com attn. Jessica Bean. See

their link: <http://neighbourhoodministry.wordpress.com/>. Three parishes had also donated handmade quilts for each of the residents. The Parish is committed to assist with residents' transition process and help the homeless people adjust to their new environment. CAC members were request to suggest local businesses within the community who may be willing to donate supplies for the residents. Yaffa House and the Jewish Federation would also be organizing a drive within their community for the residents.

Planning for Opening

Provided that the IAQ test proceeds well the occupancy permit is issued on time, an open house for neighbors, residents, and the community will be held on November 20, 2011 from 1pm- 3pm. The open house for the VPD is scheduled for November 24, 2011. *(At the time of circulating these minutes, the open house as been postponed until further notice)*

Once they move in, tenants will be involved in deciding on a name for their building. This encourages great ownership and community building experience. There will also be tenant representation at the CAC meeting.

The anticipated time for clients to move in is estimated to take a month, starting with clients moving in from the site that is closing down.

Leasing Updates (City of Vancouver Real Estate)

The City of Vancouver has done its initial walkthroughs and will start marketing in near future. There will be three sites available for leasing, including one restaurant, and anticipated move- ins is scheduled for early next year. Parking will be on the street.

3.

Other Business

Smoking will be permitted in individual suites but not in the common areas within the buildings.

The pet's policy has been reviewed- owning pets in the building will be permitted as long as these are small pets and this will be capped at a maximum of ten pets at any given time.

Potential donors have approached Coast to use one of the units as a social enterprise until. This has not yet been discussed as yet but a coffee shop run by tenants will be ideal.

4.

Date of next Meeting:- January 2012
